

## 2025 Preschool Program Information

<b>Class day and time</b>	Our timetable changes each year. Existing members have been auto enrolled into the appropriate level for 2025. The day or time of your child's class will most likely have changed. Please carefully read over the email that accompanied this document to see your child's allocated class time for 2025. If the day / time you have been allocated does not suit you please go onto the Customer portal and submit a transfer request or give us a call on 9336 4077 and we can let you know what else is available.
<b>Dates for 2025</b>	Classes for 2025 commence <u>Monday 13 January, 2025</u> and conclude on Tuesday 16 December, 2025. <b>Classes operate year round. We DO NOT stop during school holidays.</b> There are no classes on any Public Holidays. You will not be charged for any public holidays that fall on the day of your child's lesson. We are closed over the Easter weekend.
<b>Tuition</b>	In 2025 Gymnasts in 45-minute or 55-minute classes will pay \$31 per hour (\$32.40 on Sundays). The hourly rate is reduced to \$26.65 (\$27.81 for Sundays) at two hours and drops to \$19.20 per hour at four hours per week. You can view the tuition price for Direct Debit or quarterly payments on the Customer Portal or through the app.
<b>Direct Debit</b>	Direct debit is our default option for payment of tuition. If you prefer to pay quarterly for 2025, you must advise us of this by December 1 <sup>st</sup> , 2024. <b>**EVEN**</b> if you paid quarterly this past year. Please email us <a href="mailto:gymnastics@ekga.com.au">gymnastics@ekga.com.au</a> and advise you wish to pay quarterly for 2025. If you are paying quarterly your payment will be due in full by Friday December 10 <sup>th</sup> . Please ensure the account is paid by the due date, otherwise your child may be removed from the class. The first direct debit payment for 2025 classes will be debited on <b>Friday 10 January, 2025</b> , and each fortnight from then on. A \$1 transaction fee applies to any credit card payments that are declined. An \$11 transaction fee applies to any bank account payments that are declined.
<b>Missed Lessons</b>	Your tuition pays for your place in the class for the quarter, regardless of attendance. Our costs do not change if you miss a class and we are therefore not able to offer a reduction in tuition for missed classes. Make up classes are only offered if we are notified your child's absence before the class is scheduled to commence. You can do this via the Parent Portal, email or telephone. A make up token will be issued once your child's class has been missed and their absence has been confirmed. Make up tokens are valid for 90-days. Make up classes are strictly subject to availability.
<b>Suspension of classes</b>	You can suspend your fees for up to four weeks each year. Suspensions must be in blocks of at least two weeks and notification must be received at least 14-days prior to the first day of the suspension. Suspension of fees cannot be back-dated. Payment suspensions can only be requested by completing the online request form: <a href="https://form.jotform.com/241328089004048">https://form.jotform.com/241328089004048</a>
<b>Cancellations / Refunds</b>	We provide a 100% money back guarantee for new participants. If you cancel within the first 30 days of attending your first class at EKGA you will receive 100% refund of the unused portion of your tuition fee. Bookings are ongoing, unless we are advised otherwise. If you are paying by Direct Debit you can cancel your enrolment at any time. Simply provide us with 14-days notice, and you can continue attending during that time. For families who choose to pay by the quarter, once the 30-day period has passed <b>no refunds or credits will be given for dropping a class mid-quarter</b> (with the exception of medical reasons). If you need to cancel your booking due to medical reasons please complete the online cancellation form or make the request in writing (email) and attach a copy of the relevant medical certificate. In these cases a refund will be applied from the date of the request. Should you wish to cancel your memberships at any time during the year, please request to "drop" via the Customer Portal.
<b>Parking</b>	Please drive slowly and carefully as you approach the gym, taking into consideration that our gymnasts may include very young children. There is limited parking available out the front of the gym and on the street in Roberts Road. An easy option is to park in Knighton Avenue, which runs parallel to Roberts Road, and walk down the laneway opposite the Karate school. Please do not park in or block driveways. Please be mindful of the neighbouring businesses when driving and parking in the vicinity of the gym. Wherever possible we encourage families to carpool.
<b>Drinks</b>	All children are required to bring a full drink bottle of <u>water</u> to every class. Drink bottles need to have the child's name clearly marked and are taken into the gym so they are easily accessible whenever your child needs a drink. Please ask at reception if you are unsure of where you can refill water bottles. No glass or ceramic bottles, please.
<b>Toilets</b>	Please encourage your child to go to the toilet prior to the commencement of class. Children under the age of 8 are sent to the toilets in partners if they are training in 194. In 196 the toilets are visible from the main training areas, so children are sent individually. There is a changing cubicle in the 194 waiting area and we ask that children needing to get changed use the changing cubicle when available, rather than the toilets. Children should bring thongs/crocs/slippers with them to put on when they need to use the toilets during class time.

## 2025 Program Information

<p><b>Medical conditions</b></p>	<p>Parents must supply a copy of a medical management plan (with a current photo of the child) prior to the child attending their first class for any children with a medical condition (i.e. Asthma, Diabetes, Anaphylaxis, Epilepsy etc.).</p> <p>If your child suffers from any medical conditions it is essential that we have all the relevant information. Please contact the office prior to the first class to ensure we have all we need to allow your child to participate safely. If your child has Asthma or Anaphylaxis they must bring their medication with them to every class. The medication should be given to the coach at the gate to the gym who will place it in our medication tub inside the gym for the duration of the lesson. Please ensure it is collected at the end of class. It should be clearly labelled with your child's first and last name.</p> <p>For hygiene reasons children who use Ventolin are required to bring their own SPACER along with their medication.</p> <p><b><u>If a child known to suffer from asthma or anaphylaxis is dropped off for class without their medication, you may be called to come and collect them, as for their own safety they may not be admitted to class.</u></b></p>
<p><b>Additional needs</b></p>	<p>We rely on you to give us as much information as possible about any additional needs your child may have. If your child has learning or development delays (physical or intellectual), hearing or visual impairments, sensory conditions, concentration issues or is on the Autism Spectrum please let us know before your child's first class. In these circumstances we ask that you complete a Gymnast Profile to help us help your child get the most out of their class. Our Gymnast Profile form is available on our website: <a href="https://www.ekga.com.au/forms">https://www.ekga.com.au/forms</a> We would prefer to have our instructors chat with you and find out as much as possible about your child before your child comes along for the class.</p>
<p><b>Social Stories</b></p>	<p>Social stories are a resource you can use to help your child to know what to expect when they come to gymnastics classes. If your child is transitioning to an independent preschool class, or from a preschool class to a school-aged class, you may find it beneficial to read through our social stories with your child before you attend your first class in the new program. Our social stories can be found on our website: <a href="https://www.ekga.com.au/copy-of-about-ekga">https://www.ekga.com.au/copy-of-about-ekga</a></p>
<p><b>What to wear</b></p>	<p>Girls should wear a leotard (any colour or style, just so long as it does not have a skirt attached). Leotards can be worn with bike shorts or leggings or on their own. Boys in gymnastics classes should wear sports shorts (stretchy and above the knee) with a close-fitting t-shirt or singlet. Nothing with zips, buckles, buttons or hoods can be worn. Long hair should be tied up. To keep the kids safe, all jewellery must be removed or taped over. This includes fitness trackers. Children in NinjaZone classes are required to wear a NinjaZone T-shirt, grip socks, and headband. NinjaZone uniform packs should be purchased prior to your first class. Grip socks are required for NinjaZone classes. All other classes require bare feet.</p> <p>Shoes, socks and street clothes should be left in the cubbies in the waiting area.</p>
<p><b>Start of class</b></p>	<p>Parents/guardians must actively supervise their children prior to and after classes. For safety reasons, all classes include a warm-up component. Warm up is a critical part of a gymnastics program and is essential to ensure all gymnasts are physically and mentally prepared for their gymnastic activities. Please ensure you arrive in plenty of time so your child can get changed, use the toilet etc. and is ready to go by starting time. When class is due to start, a coach will come out to the gate and invite the children into the gym. A fast-moving game to warm up the whole body is followed by a group warm up of stretching and joint mobilisation. Children are then split into their classes.</p> <p><b><u>Anyone arriving five minutes or more late for a 55-minute class will not be allowed to participate.</u></b> No refunds will be offered.</p>
<p><b>End of Class</b></p>	<p>Gymnasts are dismissed at the end of class from the gate into the waiting area. Please come inside to pick up your child. Children will be asked to wait inside the building. EKGA accepts no responsibility for children dropped off early or picked up late from class.</p> <p><b><u>Late Pick-up Fee:</u></b> Please make sure your children are picked up promptly at the end of each class. For pick-ups after the centre closing time a late fee will apply.</p>
<p><b>Conduct</b></p>	<p>We are a child-friendly environment where all staff, participants and spectators have the right to feel safe and comfortable. EKGA has a zero-tolerance policy to aggressive behaviour. Inappropriate behaviour (physical, verbal or otherwise) towards EKGA Staff, participants or spectators will result in cancellation of enrolment. Management reserves the right to refuse enrolment to any persons (and/or ask them to leave the premises) at its absolute discretion.</p>

## Tuition Prices

Fortnightly payments: \$62.00/fortnight (Monday-Saturday classes)

Fortnightly payments: \$64.80/fortnight (Sunday classes).

Quarterly payments available on request

## Payment dates

10 January 2025	24 January 2025	7 February 2025	21 February 2025	7 March 2025
21 March 2025	4 April 2025	18 April 2025	2 May 2025	16 May 2025
30 May 2025	13 June 2025	27 June 2025	11 July 2025	25 July 2025
8 August 2025	22 August 2025	5 September 2025	19 September 2025	3 October 2025
17 October 2025	31 October 2025	14 November 2025	28 November 2025	

## Class Dates

Classes for 2024 commence on Monday 13 January 2025. Classes run through the school holidays in April, June/July and September. We are closed for the major public holidays. The last day of classes for 2025 will be Tuesday 16 December.

**NB: For students enrolled in classes on Monday or Tuesday, the final payment of the year, due on 28 November, will be for 3 classes instead of 2, as it will include payment for classes on 15 and 16 December.**